

A Guide to Giving to Arden Wood

Since 1930, Arden Wood has been a haven to fellow Christian Scientists who desire to rely fully on God for healing. Our uninterrupted history is due in large part to the generosity of individuals and foundations that have recognized the value of our mission and been impelled to support it. A gift to Arden Wood lends a helping hand with the healing work taking place here every day. It's an investment in the present and in our future. Arden Wood is a 501(c)(3) charitable organization and contributions are tax-deductible. Every donation has a positive impact on our ability to sustain our services. Sustained monthly giving makes the most difference. Thank you!

Christian Science Nurses Training Fund

A fundamental component of our mission is to recruit and provide training for dedicated Christian Scientists to become Christian Science nurses, based on Article VIII, Section 31, in the *Manual of the Mother Church*. This fund directly supports Arden Wood's Christian Science Nursing Arts training program.

General Fund

Contributions to this unrestricted fund are vital at this time as this fund covers our highest fiscal priorities. General Fund donations are essential to maintain our day-to-day operations and meet special needs as they arise.

New Wing Fund

We are preparing to launch a new service to care for those with mental impositions. Contributions to this fund will help cover the expense of building out a wing of our building to provide rooms and common areas for 10 patients.

"Wish List" items

Our Wish List is comprised of current priority needs. You can find the latest list on our website: ardenwood.org/donate-now/wish-list

Financial Assistance Fund

Our financial assistance and benevolence policy is to support all patients, regardless of their ability to pay for Christian Science nursing care. Over the years, we have provided millions of dollars of financial aid. Your donation to this fund helps to support healing by alleviating any sense of financial burden during a patient's stay at Arden Wood.

Christian Science Visiting Nurse Service

Our team of experienced Christian Science nurses travels throughout the greater Bay Area to visit and care for Christian Scientists in their homes 24/7/365. Your contribution will help sustain this increasingly popular service.

How Can I Give to Arden Wood?

You are welcome to make a one-time or monthly contribution online, by mail, or over the phone.

- **Donate online**—it's easy! Visit our website (ardenwood.org) and click on the purple box (on the left) labeled "Donate Now." This will take you to a secure online donation form to complete in a matter of seconds.
- **Mail a check** made out to:
Arden Wood, Inc.
445 Wawona Street
San Francisco, CA 94116
- **Charge your credit card** by calling our Development Office, **(415) 379-2104**, any time (credit card information is held in strict confidence).

Additional giving options include:

- **A corporate matching gift** can double, even triple, your gift to Arden Wood. If you or your spouse works for a company that offers matching gifts, you can obtain a matching gift form from your company's personnel office. Some companies match gifts made by retirees and/or spouses. Fill in the pertinent details and mail the form to Arden Wood—we will take it from there.
- **Charitable Gift Annuities (CGA's)** are now available for our California donors through a partnership with the Silicon Valley Community Foundation. CGA's are a popular donor choice because they provide future income to you and/or a loved one for life, as well as support for Arden Wood. Rates offered are consistent with the American Council on Gift Annuities (ACGA). In addition to receiving a charitable deduction for a portion of the gift at the time it is established, a portion of your gift annuity income may also be income-tax-free. Please call for details.
- **A stock gift.** Wire transfers are easy! Please call for details. To be counted this year, stock gifts should be made no later than December 29.
- **A gift of real estate.** Please call for assistance with setting up this kind of donation.
- **Designate Arden Wood as a beneficiary** of your insurance policy, IRA, will or trust (*see sample wording, page 4*).
- **A gift in Memoriam.** Gifts to commemorate a family member or friend may be designated toward any existing Arden Wood program or fund—perhaps one of particular interest to the individual—or left to the discretion of Arden Wood.
- **A gift of a "Wish List" item.** Our Wish List consists of priority needs. For a list of current items, please go to: ardenwood.org/donate-now/wish-list
- **Shop at smile.amazon.com.** Choose "Arden Wood Inc" as your charity. Amazon donates 0.5% of the price of every eligible AmazonSmile purchase to Arden Wood.
- **A bequest** of personal property or funds through the provision of your will or estate plan.

If you would like to discuss any of these options, please feel free to contact:

John W. Mitchell, Executive Director/CEO
Arden Wood, Inc.
445 Wawona Street, San Francisco, CA 94116
Telephone: (415) 379-2200

Estate Plans

An estate plan enables you to leave a lasting legacy to both your family and the organizations you value the most. The most common documents in an estate plan include the following:

- **An Advance Health Care Directive (AHCD)** designates your choice of a legal decision-maker in your stead and specifies how you want to be cared for. For more information, please visit our website at ardenwood.org/health-care/#advance_directives
- **A Durable Power of Attorney** names an individual to act on your behalf. It can be limited to a period of time or to specific circumstances.
- **A Living Trust or Irrevocable Trust** contains estate assets that have been transferred out of the estate by contract or trust, and thereby are protected from costly and often lengthy probate proceedings. Charitable bequests or trust gifts are made to the charity or charities designated by the trust documents.

A Trust and a Will

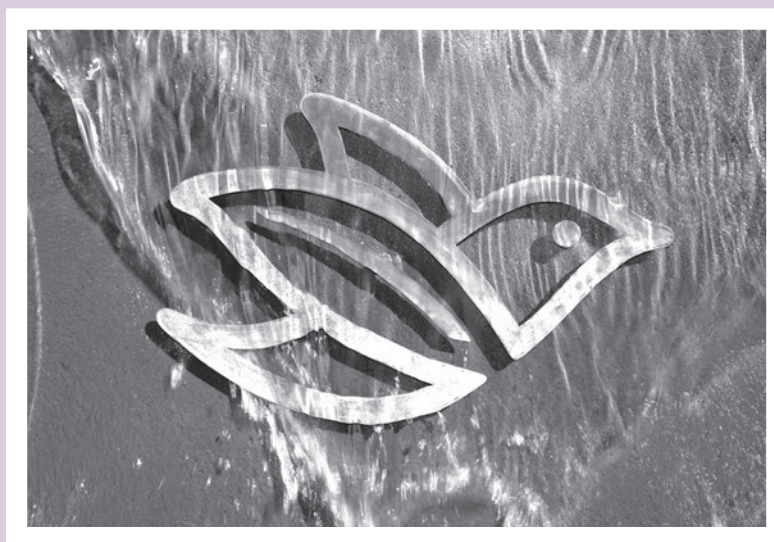
Many people want to avoid the expensive, public and drawn out process of probate by having a trust in addition to a will. Without a trust in place, the process of distributing your property is likely to be governed by state regulations under the jurisdiction of an impersonal officer of the court. The most thoughtful gift you can leave to those you love is a sound estate plan, and the most thoughtful kind of estate plan includes a trust.

Charitable Organizations as Beneficiaries

An easy, direct way to provide for your best-loved charities is to change the beneficiary designation on an IRA or life insurance policy to the names of those organizations. When these assets are gifted to individuals, they are considered as taxable income; when they are gifted to a charitable organization, they are not.

Information about estate planning is available in books, on websites, and through your attorney. If you would like help with this important process, please feel free to call our **Development Office: (415) 379-2104**.

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Sample Bequest Language

If you intend to include a bequest from your estate for Arden Wood, you and your legal counsel are welcome to use the wording and pertinent details provided below.

Sample bequest language for a percentage of the whole or residue:

“And to Arden Wood, Inc., located in San Francisco, California, a 501(c)(3) charity organized under the laws of the State of California, I hereby give, devise and bequeath ____% of my estate, for its unrestricted use and purpose.”

Sample bequest language for a specific cash distribution:

“And to Arden Wood, Inc., located in San Francisco, California, a 501(c)(3) charity organized under the laws of the State of California, I hereby give, devise and bequeath the sum of \$_____, for its unrestricted use and purpose.”

General Information

Legal name: Arden Wood, Inc.

IRS Tax-Exempt Status: Arden Wood, Inc., is a charitable, tax-exempt 501(c)(3) non-profit organization.

Address of Principal Office: Arden Wood, Inc., 445 Wawona Street, San Francisco, CA 94116

Tax Identification Number: 23-7334055

Contact: John W. Mitchell, Executive Director/CEO

Telephone: (800) 767-0003, ext. 2200 or (415) 681-5500, ext. 2200

*The above information is not intended to constitute financial or legal advice. Consulting your financial advisor and/or legal counsel is recommended. For more information, please contact **John Mitchell** at jmitchell@ardenwood.org or **(800) 767-0003 x2200**. Details appear on our website: www.ardenwood.org*

Thank you! Your steadfast support is invaluable and greatly appreciated! Arden Wood is a California religious nonprofit corporation and your gift is tax deductible to the extent allowed by law.



ARDEN WOOD

445 Wawona Street, San Francisco, CA 94116-3058

PH (415) 681-5500 FX (415) 379-2112

www.ardenwood.org